

RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD  
**Minutes of Meeting #1-15**  
**Meeting of the Joint Health and Safety Committee**  
**Tuesday, October 14, 2014**  
**Renfrew County Catholic District School Board**

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**1. Prayer**

The Co-Chairperson, Employer Representative opened the meeting with a prayer at 9:38 a.m.

**2. Welcome/Roll Call**

Present: Ken Jones, Co-Chairperson, Employer Representative  
Micheline Blondin, Co-Chairperson, OECTA Elementary Representative  
Jillian Burchart, Non-Union Representative  
Renee Rivard, Employer Representative (Resource)  
John Freemark, Principal's Association Representative  
Brenda MacMullen, CUPE Representative

Regrets: Tony Jacyno, Secondary Principal Representative  
Ivan Johnson, Employer Representative (Manager)  
Jack Rosien, OECTA Secondary Representative  
Helen Heath, COPE Representative  
Tracey Pecarski, Occasional Teacher Representative

**3. Approval of Agenda**

**Motion #1-15-1**

Moved by: Brenda MacMullen CUPE Representative  
Seconded by: Renee Rivard Employer Representative

That the agenda for Meeting #1-15 be approved.

Carried.

**4. Approval of Minutes**

**Motion #2-15-1**

Moved by: Micheline Blondin, Co-Chairperson, OECTA Elementary Representative  
Seconded by: Jillian Burchart, Non-Union Representative

That the minutes for Meeting #4-14 be approved.

Carried

## 5. Election of Employee Co-Chairperson

Delay election of employee co-chairperson until next meeting.

### Motion #3-15-1

Moved by: Brenda MacMullen CUPE Representative

Seconded by: Renee Rivard Employer Representative

## 6. Inspection Reports

The Employer Representative will remind Principals about the following items at the next Leadership Team meeting:

- a) Health and Safety reports need to be submitted each month.
- b) It is a school responsibility to install adequate electrical outlets for electronic devices, to eliminate extension cords, or wires on floors or hanging from ceilings.

SCHOOL	CONCERN	ACTION
John XXIII	Nothing to report	
St. Joseph's Arnprior	Nothing to report	
St. John Bosco	Nothing to Report	
St. Joseph's Calabogie	September—Holes in pavement—public road  May—tree branches removed during summer and sand tilled	Need to contact municipality
St. Anthony's	September—starting to do work on school	
George Vanier	June—Exterior door fixed (leaking) September—Nothing to report	.
St. Mary's Deep River	Window coverings-half to be paid by Board, half to be paid by school (outstanding 4 years)  Water table in kindergarten rooms is being replaced.  Broken glass in cabinet is being reported to plant today.	JHSC recommends as a part of the Safe Schools Act that all window coverings be purchased for this location. Act and section will be provided.
St. Michael's	September—replace ceiling tiles	Micheline to look for quotes for ceiling netting to protect tiles and lights.
St. James	All reports submitted at the same time.  September work orders submitted for various issues	

SCHOOL	CONCERN	ACTION
St Andrew's	September—ceiling tile issues in kitchen and other areas	
Bishop Smith CHS	September—Flammable cabinet with no vent in room 164  June—most rooms have extension cords on floor. Tripping hazard.	
Cathedral	September Ceiling tiles June—ceiling tiles	Ken will check with Jean about work orders for tiles
Holy Name	September—concerns about asbestos in building or mold in building. Concerns about air quality	Ken to conduct mold testing, air testing and will do an inspection with Micheline
Our Lady of Lourdes	September—no door stop	
Our Lady of Sorrows	May—nothing to report	
St. Francis of Assisi	September—Nothing to report	
Our Lady of Fatima	September—ceiling replaced next summer --storage is a major issue	
St. Joseph's High	September—storage is a continuing concern Extension cords are being used as permanent solutions	
ST. Thomas the Apostle, Our Lady of Grace, St. Mary's Wilno, Board office, Work shop, St. Anthony's, Both Alternate schools		No report submitted for September

**7. Items Arising from Last Meeting**

Ken has asked all locations to submit inspection reports on time.

**8. Information Items**

First Aid Certification:

First Aid certification is being offered and is currently full.

Accident Reports

St. Mary's Deep River—a lot of repeat incidents with the same student.

9. Member's Notice

**MEETINGS FOR 2014-2015**  
**HEALTH AND SAFETY @ BOARD OFFICE**  
**MEETINGS BEGIN AT 9:30 A.M.**

TUESDAY, OCTOBER 14, 2014
TUESDAY, JANUARY 13, 2015
TUESDAY, MARCH 10, 2015
TUESDAY, MAY 19, 2015

10. Adjournment

Motion #4-15-1

Moved by: Jillian Burchart, Non-Union Representative

Seconded by: Brenda MacMullen, CUPE Representative

That the meeting be adjourned at 10:54 a.m.

Carried