

RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD
Minutes of Meeting #4-13
Meeting of the Joint Health and Safety Committee
Tuesday, May 28, 2013
Bishop Smith CHS – Health and Safety Portable

1. Prayer

The Co-Chairperson, Employer Representative opened the meeting with a prayer.

2. Roll Call

Present: Ken Jones, Co-Chairperson, Employer Representative
Ivan Johnson, Employer Representative (Manager)
Mark Searson, Secondary Principal Representative
Micheline Blondin, OECTA Elementary Representative
Mike Silmsler, OECTA Secondary Representative
Tracey Pecarskie, Occasional Teacher Representative
Jillian Burchart, Non-Union Representative
Brenda MacMullen, CUPE Representative
Helen Heath, COPE Representative
Regrets: John Freemark, Principal's Association Representative

3. Approval of Agenda

Motion #4-13-1

Moved by: OECTA Secondary Representative
Seconded by: CUPE Representative

That the Agenda for Meeting #4-13 be approved.

Carried

4. Approval of Minutes

Motion #4-13-2

Moved by: COPE Representative
Seconded by: OECTA Secondary Representative

That the minutes for Meeting #3-13 be approved.

Carried

5. Items Arising from Last Meeting

There were no items arising from the last meeting.

6. Asbestos/Air Quality Check – Bishop Smith CHS

In early May, while working on the weekend at Bishop Smith Catholic High School, a plumber removed a pipe wrapped with asbestos, and deposited it in a caretaker cubby. On Monday morning when the pipe was discovered, a maintenance worker wearing proper equipment, and using a hepa vac, cleaned the area, and properly disposed of the pipe. The remaining asbestos in the corridor will be removed this summer.

Stantec was called in to perform an air quality check, and compiled a report which was distributed to the committee. The report indicated minimal detection of .001; however, the wording on the report indicated results show an “*unacceptable*” concentration of asbestos. The Health and Safety Officer will double check that Stantec actually means “*acceptable*” concentration, and re-distribute the correct report.

7. Release time – Health and Safety Reps

In 2009 Mark Searson worked out a cost analysis spreadsheet outlining release time to be allocated per building for Health and Safety Representatives in lieu of the time spent on inspections. The report has yet to be approved by the Board.

Once the cost analysis is approved, a reminder will be sent to all Principals to implement release time for teachers as per the report. Any employee, teacher, EA, or caretaker that takes time out of their regular work day to complete Health and Safety reports should be compensated.

RECOMMENDATION:

The Joint Health and Safety Committee requests the Board provide Health and Safety Representatives release time as per the Health and Safety Inspection Time Cost Analysis report dated 2009.

8. Inspection Reports

SCHOOL	CONCERN	ACTION
St. Mary's, Deep River	No window Coverings	Some blinds were taken from St. Francis of Assisi and installed at St. Mary's. There are still windows not covered. The Co-chairperson will check funds remaining in the \$1,000 allocation for window coverings, <u>RECOMMENDATION:</u> Window Coverings in Room 9 and 15 be purchased as per board lock-down procedures and Safe Schools policy.

St. Michael's	Wind catching on portable door.	There is a work order issued to build a wind-break over the door.
St. Francis of Assisi	Lip between hallway and classroom door creates a tripping hazard.	There is a transition piece in place as a separation between the classroom vinyl and hallway tile. The Co-Chairperson will investigate to determine if the transition is too steep.
Cathedral	Cracked electrical plate.	There is a purchase order issued to an electrician for this work.
Holy Name	Wasps Banging heating pipes	Plant Services will contact pest control to initiate a spraying program. Unfortunately, this is a feature of a steam heating system. When steam travels through the system, the pipes expand and make knocking sounds.
Our Lady of Lourdes	Air quality	The Co-Chairperson will investigate. A reminder that it is Board policy to open windows when possible at recess and lunch to circulate air in the classrooms.
Our Lady of Fatima	Push back pipes. Power bars Damaged screens	The OECTA Elementary Representative will check this item. Pipes cannot usually be moved. Extra outlets are required. An electrician should be contacted to perform the work – this is a school budget item. Screens are to be removed by the caretaker and sent on the courier for repair when required. Since there are so many screens, maintenance will assist to remove screens.
St. Thomas the Apostle	Mouse droppings.	Caretakers should be informed on the correct clean-up of mouse droppings, possibly in the fall.
St. Joseph's HS	No inspection reports.	The Co-Chairperson will check on the continued lack of Health and Safety Reports from this school.

9. Member's Notice

Teachers and EA's are experiencing a marked increase in violent behavior from students in the classroom. Incidents of physical aggression have resulted in extremely high rates of stress-related staff absences. Although protective clothing, such as Kevlar sleeves have been purchased, more action is necessary to remove staff from harm's way, possibly removal of severely aggressive students for longer than a short stay at the office.

It was recommended the Health and Safety Committee take a more active role to monitor serious concerns about staff welfare, starting with a review of safe schools policy and procedures, and consistent implementation of procedures at all schools.

10. Adjournment

Motion #4-13-3

Moved by: OECTA Secondary Representative
 Seconded by: COPE Representative

That the meeting be adjourned at 11:06.

Carried

MEETINGS FOR 2013-2014 SCHOOL YEAR

HEALTH AND SAFETY PORTABLE

(Bishop Smith)

9:30 A.M.

Tuesday, October 1st, 2013

Tuesday, December 3rd, 2013

Tuesday, February 25th, 2013

Tuesday, May 6th, 2014